



TRANSFER OF AN ALREADY REGISTERED VEHICLE TO A NEW OPERATOR OR OWNER OF THE VEHICLE

It is about a registration of a vehicle and its operation, possibly disposal with it. An application for a record of changes is filed by the owner, possibly an operator with a consent of the vehicle owner. An application for a record of a change of the operator or the owner of a road vehicle must be filed by a determined person within 10 working days from arising of the fact based on the change of the recorded detail. The application must be in a written form. The applicant fills in an appropriate printed form.

What documents are necessary to take with you

1. original of a proof of identity (ID card, passport (foreigners)
2. Technical certificate of the vehicle,
3. Certificate of registration of the vehicle,
4. green card issued under the Motor Third Party Liability Insurance Act, unless the road vehicle is put out of service,
5. A record of a registration control of a road vehicle not older than 14 days,
6. If the authorization to represent is proved at filing the application for a record of a change of the owner or the operator of a road vehicle by a power of attorney, **the power of attorney must have a certified signature** or a recognized **electronic signature of the principal**.

For the record into the register of vehicles it is paid a charge under the Administrative Charges Act 634/2004, item 26 a):

- motorcycle up to 50 cm ³	CZK	300,-
- motorcycle over 50 cm ³ incl. a motorcycle with a trailer or a sidecar or motor three-wheelers, possibly motor four-wheelers	CZK	500,-
- motor vehicle with four wheels at minimum	CZK	800,-
- trailer up to 750 kg weight including	CZK	500,-
- trailer over 750 kg weight	CZK	700,-

Who is exempt from charges:

1. According to the par.a) third bullet of this part. the citizens with especially serious handicap to whom were granted special benefits of IInd or IIIrd grade („ZTP“ and „ZTP/P“*certificate holder) (*note of interpreter: ZTP- special severe handicap, ZTP/P- special severe handicap with a guide) are exempt from a charge.

2. According to par. a) of this part., the records into the register of vehicles made on the base of a judicial decision of probate proceedings or a judicial decision of termination of community property are exempt from a charge.

3. According to par. a) of this part., the records into the register of vehicles related to a change of a legal status of the entity, its business company or its name in connection with transfer of property of the state under a special legal regulation, are exempt from a charge.

In case the vehicle is subject to the „Charge to support collection and usage of wreckages“, under the Act 185/2001 Coll., the Waste Act, s.37 e), the charge is set according to fulfilment of the limit values of emissions in exhaust gases in compliance with legal regulations of European Community in the amount of

- a) 3 000 CZK in case of fulfilment of limit values of emissions EURO 2,
- b) 5 000 CZK in case of fulfilment of limit values of emissions EURO 1,

Tato aktivita byla realizována v rámci projektu Statutárního města Karlovy Vary „Doma v Karlových Varech 2016“ na integraci cizinců spolufinancovaného Ministerstvem vnitra ČR.

c) 10 000 CZK in case of non-fulfilment of limit values of emissions under par. a) or b).

The charge is not paid with vehicles which fulfil the limit values of emissions of EURO 3, and then in the case of historic vehicles and vehicles recorded in the register of road vehicles for which a valid Certificate of accreditation of a tested road vehicle for a historic originality is issued.

For further information you can contact:
Municipal Authority of Karlovy Vary
Traffic Division – department of traffic administrative work
U Spořitelny 2

These problems are subject to Czech law. For acting at authorities we recommend you to take an interpreter with you, alternatively a person who can speak Czech language properly. The official language at authorities in the Czech Republic is always Czech language.

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