

REGISTRATION OF A NEW, NOT YET REGISTERED VEHICLE

In case of a registration of a new vehicle, not registered yet, it is necessary to register it in the register of vehicles.

The application is filed by the owner, an operator with consent of the owner, possibly another person to whom the entry of a record into the register of vehicles is concerned (it can be a firm or a natural person).

It is possible to record a road motor vehicle into the register of vehicles whose technical capacity for the road traffic was approved and if a compulsory liability insurance of vehicle operation is taken for this vehicle.

What documents it is necessary to take with you

1. An application for the entry of a record of a road vehicle into the register of vehicles (printed forms are available at the information desk of MM („Municipal Authority“) Karlovy Vary U Spořitelny 2. www.mmkv.cz (printed forms – traffic division)
2. original of a proof of identity (ID card, passport (foreigners)
3. Technical certificate of the vehicle,
4. green card issued under the Vehicle Liability Insurance Act.
5. If the authorization to represent is proved at filing the application for the entry of a record of a vehicle into the register of vehicles, the power of attorney must have a certified signature or a recognized electronic signature of the principal.
6. An invoice, possibly a sales contract (to prove the payment of VAT).

For the record into the register of vehicles it is paid a charge under the Administrative Charges Act 634/2004, item 26 a):

- motorcycle up to 50 cm ³	CZK	300,-
- motorcycle over 50 cm ³ incl. a motorcycle with a trailer or a sidecar or motor three-wheelers, possibly motor four-wheelers	CZK	500,-
- motor vehicle with four wheels at minimum	CZK	800,-
- trailer up to 750 kg weight including	CZK	500,-
- trailer over 750 kg weight	CZK	700,-

Who is exempt from charges:

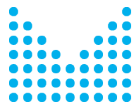
1. According to the par.a) third bullet of this part. the citizens with especially serious handicap to whom were granted special benefits of IIrd or IIIrd grade („ZTP“ and „ZTP/P“*certificate holder) (*note of interpreter: ZTP- special severe handicap, ZTP/P- special severe handicap with a guide) are exempt from a charge.

2. According to par. a) of this part., the records into the register of vehicles made on the base of a judicial decision of probate proceedings or a judicial decision of termination of community property are exempt from a charge.

3. According to par. a) of this part., the records into the register of vehicles related to a change of a legal status of the entity, its business company or its name in connection with transfer of property of the state under a special legal regulation, are exempt from a charge.

For further information you can contact:

Municipal Authority of Karlovy Vary
Traffic Division – department of traffic administrative work
U Spořitelny 2



These problems are subject to Czech law. For acting at authorities we recommend you to take an interpreter with you, alternatively a person who can speak Czech language properly. The official language at authorities in the Czech Republic is always Czech language.