

## SPECIAL USE OF A COMMUNICATION – ESTABLISHMENT OF RESERVED PARKING LOTS

Local communication is a public – access road that serves needs of the local traffic on a municipality territory. The owner of these communications is the Chartered Town of Karlovy Vary, Ing. Eva Pavlasová, head of the technical division of Municipal Authority of Karlovy Vary, is charged with exercising the proprietary rights.

Examples of a short-term barriers of placement of a thing on a communication: e.g. fencing on a building site; waste container; loading and unloading of things or material that are not used for repairs or maintenance of roads and are not planned to be removed immediately; restaurant patios; advertising panels; scaffolding; tables and stalls and the like.

If you are interested in establishment of reserved parking lots on a communication, you must contact and apply for it at the Road Administrative Office, traffic division of Municipal Authority of Karlovy Vary.

For applying it is necessary to submit these documents:

- documents (a situation of wider relations in an appropriate criterion, a detailed situation)
- certificate of payment of an administrative charge (under Act No. 634/2004 Coll., of administrative charges, item 36, a)
- authorisation to represent is proved by the power of attorney –next to the signature you must state „on behalf“ or „authorised representative“
- \* statement of the owner of a local communication – The Town of Karlovy Vary, represented by the technical division of Municipal Authority of Karlovy Vary
- \* statement of the Police of CR, traffic inspectorate of Karlovy Vary

Attachments marked \* are not obligatory, submission of them can accelerate disposing of the application

Issuance of a permission for special use of a local communication is subject to a charge under the Act No.634/2004 Coll., of administrative charges, as amended, as follows:

-for 10 days and a period shorter than 10 days:	100,- CZK
-for 6 months and a period shorter than 6 months:	500,- CZK
-for a period longer than 6 months:	1.000,- CZK

If you fail to comply with any of the obligations to use a road, you can be imposed a sanction:

Using a local communication in another than in a usual way or for other purposes than they are determined for, without a permission of the Road Administrative Office and failure to comply with the terms and conditions set in the permission for special use by a natural person is considered an offence for which you can be fined up to 10.000 CZK. Using a local communication in another than in a usual way or for other purposes than they are determined for, without a permission of the Road Administrative Office and failure to comply with the conditions set in the permission for special use by a legal person is considered an administrative delict for which you can be fined up to 500.000 CZK. If a legal or natural person breaches the conditions set in the permission for special use of a communication, the Road Administrative Office will decide on withdrawal of the permission. The legal or natural person whose permission for special use was withdrawn can obtain a permission for special use on the base of a new application after 3 years at the earliest from coming into form of the Resolution of withdrawal of the permission

**The issues are subject to the Czech law. To make the official agenda faster we recommend you to take an interpreter with you, alternatively a person who can speak Czech language properly. The official language for dealings at authorities in the Czech Republic is always Czech language.**

Tato aktivita byla realizována v rámci projektu Statutárního města Karlovy Vary „Doma v Karlových Varech 2016“ na integraci cizinců spolufinancovaného Ministerstvem vnitra ČR.